

**Faculty Senate**  
**Washburn University**

Minutes of November 25, 2013  
3:00 PM Kansas Room, Memorial Union

Present: Arterburn, Ball, Berry, Chamberlain, Francis, Frank, Fernengal, Florea, Friesen, Jackson, Kitts, Lunte, McConnell-Farmer, McMillen, Mercader, Palbicke, Pembrook (ex-officio), Reynard, Roach, Russell, Schbley, Sheldon, Smith, Stevens, Stoner-Hawkins, Sun, Treinen, Ubel, Wade, Wagner, Weber, Weiner, Wisneski, Wood

- I. The meeting of the Faculty Senate was called to order at 3:05 PM, Dr. Matt Arterburn presiding.
- II. The minutes of the Faculty Senate meeting of October 28, 2013 were approved.
- III. President's Opening Remarks  
Arterburn noted that we would begin to consider Faculty Handbook revisions today. Further revisions will continue to come before the Faculty Senate during the 2013-14 school year.
- IV. Report from the Faculty Representative to the Board of Regents  
Arterburn listed the topics which the Board of Regents reviewed most recently: the KBI laboratory project, Washburn Tech projects, and Washburn University enrollment. He also announced that the Vision 2022 document was approved.
- V. Report from the VPAA, Dr. Randy Pembrook  
Pembrook opened his remarks by thanking the faculty for encouraging **prompt enrollment** for the Spring 2014 semester.

Pembrook explained that the **KBI laboratory** constructed on Washburn University's campus would include research labs, teaching space, and an auditorium that could benefit the teaching mission of Washburn University. The targeted date for completion is October 2015.

Pembrook announced that he is about to request Washburn University **Departmental Reviews** of Tenure Standards and Promotion Standards to ensure that they reflect current practices. In a response to Pembrook's inquiry about a timeline for these reviews, Wade and Arterburn both suggested that the departments be given one semester to complete them.

Pembrook noted the positive impact of **Recycled Rides**, a program in which Washburn Tech students repair vehicles for give away. This fall, two worthy recipients will participate in the November 25 Ride-away .

Pembrook encouraged Washburn University faculty to attend the December 13, 2013 **Commencement Ceremony.**

VI. Faculty Senate Committee Reports

- A. The Faculty Affairs Committee Minutes of October 14, 2013 were accepted.

Note: The Faculty Senate first voted to strike the phrase “(attached below)” under “New Business,” page 2.

VII. University Committee Reports

- A. The Assessment Committee Minutes of October 10, 2013 were accepted.  
B. The Curriculum Development Grants Committee Minutes of October 17, 2013 were accepted.  
C. The Graduate Committee Minutes of May 1, 2013 were accepted.  
D. The Honors Advisory Board Minutes of September 4, 2013 were accepted.  
E. The Interdisciplinary Committee Minutes of October 23, 2013 were accepted.  
F. The Library Committee Minutes of October 23, 2013 were accepted.  
G. The Research Grants Committee Minutes of October 28, 2013 were accepted.

VIII. Old Business

- A. 13.18 Faculty Handbook: Tenure, Probationary Period was approved. It will be forwarded to the general faculty. –Matt Arterburn presented 13.18 to the Faculty Senate.

Note 1: Arterburn clarified that this change would end the option a tenure candidate had to reapply for tenure in the 7<sup>th</sup> year after tenure was denied in the 6<sup>th</sup> year. If a tenure candidate is denied tenure, that person will be offered a terminal contract for the 7<sup>th</sup> year.

Note 2: VPAA Randy Pembrook added that current faculty are grandfathered in under the old policy.

- B. 13.19 Faculty Handbook: Tenure, Procedures for Recommending was approved. It will be forwarded to the general faculty. –Matt Arterburn presented 13.19 to the Faculty Senate.

Note 1: A clarification was added under “Rationale,” page 1:

“(At this time, the School of Business links promotion and tenure together, and the School of Law hires at the Associate Professor level.)”

Note 2: Section III (3,III.B.4), pertaining to the School of Business, was deleted.

Note 3: The document was edited for consistent use of “CPT.”

Note 4: Fall 2014 was set as the implementation date.

Note 5: Faculty Affairs Chair Margaret Wood added that the General Faculty would be asked to approve additional minor changes before a General Faculty vote.

IX. New Business

Arterburn announced that the Faculty Senate needed to elect a representative to two Washburn University committees. Penny Weiner was elected Faculty Senate representative to the Safety Committee. Kelley Weber was elected Faculty Senate representative to the Technology Steering Committee.

X. Information Items

None

XI. Discussion Items

None

XII. Announcements

None

XIII. The Faculty Senate adjourned at 4:10 PM.